

Minutes NCCI Meeting 9 June 2022 4.30pm

	Summary of discussion	Actions
1. ATTENDANCE	Present: Diana, David, Biko, Sam, Wil, Michael, Helen for the budget Apologies: Darren, Louise	Minutes: Diana Facilitator: David
ACKNOWLEDGMENT OF COUNTRY	An acknowledgment from those attending of the Widjabul people of the Bundjalung nation and gratitude expressed to Elders past, present and emerging	
CONFLICT OF INTEREST	None declared	
2. PREVIOUS MINUTES	Minutes 12 th May adopted	
3. BUSINESS ARISING		
Budget	Draft circulated by Helen Concern regarding the paucity of capital improvements that the current financial scenario provides – there needs to be more for energy saving, signage, beautification of the site such as the quadrangle project etc. These projects are currently reliant on grant funding	Grounds maintenance to be increased by \$7000 While Steph is managing, the market rental income to be removed (max. one year) to support the monthly market viability (\$1200 estimate) \$5000 to be set aside for painting – Family Support building and Acacia \$5000 to be put towards building the reserves for roof replacement B&B wall to be removed from income and expenditure (noted no impact on recurrent budget as funded from reserves if grant is successful) Also consider for inclusion – extra costs required for security cameras – Sam to provide a figure
Cobwebs & window cleaning	Helen is doing inside Acacia and B&B Building maintenance outside is in Sam's area	Sam to organise external window cleaning - or do himself
Neighbours' gates (Thorburn St)	Request for a gate to be left accessible from one neighbour.	All gates to be permanently closed – Sam to action
B&B group room fit out	Concern expressed that cupboard in B&B room has history and should be retained by community Ideas for people from whom to source timber for new storage in B&B community room given to Sam	Cupboard to go to the Hemp Embassy – Michael & Sam to organise Sam to source timber for the storage benches and commence project
Garage vacancy	Interest in space from several groups. Concrete pour still to happen	Once a new floor is in, space to be advertised
RRWT update	Update from Diana & Wil: EOI about to go out for the project – all elements to construction stage of the walkway itself. Artistic elements, furniture, sculptures etc. to be dealt with independently Community engagement will happen once EOI process is resolved and work on design has progressed	
Tennis Club	No luck in current search.	Wil to look for new contacts who might be responsive, and consult Council
Performance Review date	To involve Diana, Louise & Darren	Biko to canvas dates with Louise and Darren – maybe 1 st or 8 th July if Friday is best option for Darren

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THC storage under Casuarina building	Door has been further damaged	Door to be permanently locked from 15 June
Moving of stones and firepit	Stones have been spread out throughout the site. Firepit has been moved	
B&B mural	Aiti to finish mural before the end of June and invoice us	Biko to inform Aiti of timeline and ask Helen to invoice the Chamber 50% of total quote
Operating guidelines		Louise yet to trial the guidelines
Second Facebook presence for ncci		Biko to ask people to report not an NCCI page (with directions) through Nimbin hook ups
Security cameras		Sam meeting with company next week, on site. Solar operation to be explored. New quote sought
Back carpark stairs from B&B	Grant application via Wil still under consideration	
Grounds & Building inspection		Report to be sent to the committee - Biko
Closing in under toilet in Figtree		Sam - outstanding
CORRESPONDENCE	<p>Shade for childcare centre request</p> <p>Disaster Resilience Group</p> <p>CWA – want an NBN connection and whirly birds in the ceiling</p> <p>Jungle Patrol – appalled at condition of the toilets</p> <p>Aboriginal Broadcasters – vacating their space as of the end of the month due to reduced funding</p>	<p>Shade request agreed to</p> <p>Diana to attend Disaster Resilience Group and represent NCCI</p> <p>CWA- yes to NBN connection.</p> <p>Jungle Patrol to be sent a support letter</p> <p>Biko to promote vacancy in Casuarina once Aboriginal Broadcasters’ space is vacated</p>
Coordinator’s report	<p>Circulated</p> <p>Exit lighting being installed in Acacia by Council next week – noted</p>	<p>Group room cancellation fees will only apply to private rentals (profit making/charging for classes) rather than community not for profits - otherwise what was agreed to last meeting will be applied</p> <p>Issues requiring policy changes require more detail – to be discussed in the performance review.</p> <p>Action plan reportback – to be discussed at performance review</p> <p>Procedures to be incorporated into the coordinators and bookkeeper’s operating guidelines where useful rather than be developed into policies</p>

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		<p>Re Cultural Centre grant - If variation requesting extension to spending grant until the end of the year is approved and the bulk of funds can be directed to the footpath access from Sibley St then we will not return the grant funds</p> <p>Noted that a grant has been submitted to Community Partnerships for the B&B wall</p>
Financial report	<p>Circulated and discussed.</p> <p>Further request from Helen regarding issuing of debit card noted and decision recorded in minutes</p> <p>Noted that the Cultural Centre rent is in arrears and the situation not improving</p>	<p>Report noted.</p> <p><i>It was resolved that: New SCU account to be opened for the purpose of obtaining a debit card facility. All current signatories to be able to operate on this account in the branch and online. In addition to this, Samuel Herren is to be made a signatory on this new debit card account (but no other account held by Nimbin Community Centre Inc) including branch and online access. Two cards to be issued for use by staff members Teresa Biscoe and Sam Herren".</i></p>
Maintenance report	Circulated	
Rental Schedules	<p>Kelly Heitmann Room C1 Figtree – 12 month 12 months option</p> <p>Philippa Nilant – Acacia Rm A12 12 months 12 months option</p> <p>Family Support Network – 3 years plus 3 year option</p>	Signed and noted
General business		
Energy Provider		Agreed to change to Red Energy – Helen to action
Section 94 funds for walkway		Biko to pursue obtaining the allocated funding held by LCC
Keys for committee	Diana & Wil have a set of keys. More available if any committee member wants a set	
Wil's use of office	Will occur more frequently into the future	
Epien replacement		Biko to replace
Next meeting	July 14 5pm B&B	

Meeting closed 7.25pm