

Minutes NCCI Meeting 7 April 2022 5.30pm

	Summary of discussion	Actions
1. ATTENDANCE	Present: Diana, Louise, David, Michael, Darren, Sam (from 5.43), Biko Apologies: Wil	Minutes: Diana Facilitator: David
ACKNOWLEDGMENT OF COUNTRY	An acknowledgment from those attending of the Widjabul people of the Bundjalung nation and gratitude expressed to Elders past, present and emerging	
CONFLICT OF INTEREST	None declared	
2. PREVIOUS MINUTES	Minutes 10 th March adopted	
3. BUSINESS ARISING		
11a/RRWT update	Work impacted by flooding	NSW & ACT Parks & Leisure tour – Wil to find out if still occurring
Tennis Club update		Wil to follow up
T towel		Michael still working up design options
S94 funds	Biko has followed up but floods have impacted on Council processing anything	In train with council
Performance review and outcomes	Report distributed	Report adopted – performance outcomes to be reviewed before end June 2022. Biko to report against relevant outcomes next meeting
Clubs grant	For B&B wall	In train with Kitty writing up grant and costings provided by Sam – overseen by Biko
Storage under Casuarina	Bottles still there	Biko to offer lockable storage under Casuarina stairs
Painting front B&B	Refer Biko's report. Bench to be temporarily removed for access to environment centre side of building	Aiti will complete within 3 weeks once bench removed by Sam
Budget 2022-23	Helen has circulated a draft to Diana & Biko. Agree to max possible rent rise as proposed by Helen be applied to all tenancies Concern expressed re managing buildings and grounds without additional funding or perhaps a different approach to division of labour	To be reviewed next month once site and building inspections completed Sam & Darren to undertake grounds and building inspections asap to inform budget development
Website update	Liz rang Diana today – plug in that will see bookings uploaded to events calendar has been sourced. Also, a fix for multiple acknowledgements when a regular booking is made. Liz is working on implementing these aspects and will brief Biko next week. Social media training planned for next week.	Biko to participate in social media training being provided by Dogwhistle
CORRESPONDENCE	None	

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Coordinator's report	Circulated Garage being cleaned out following Neil William's passing. Biko is distributing equipment that remained there following communication with Neil's brother – he will cover any cost	That we commence insurance for 11a once the Rainbow Road Walking Trail project is completed and NCCI are ready to commence Landcare activities on the site. Rental of the garage to be discussed next meeting
Financial report	Circulated and discussed. Reserve funds update overlooked. Noted that funds remain in the maintenance budget that could be applied to engage workers to support Helen & Sam	Noted. Market rent waiver agreed to for last market Surplus funds in maintenance budget to be used to employ assistance
Maintenance report	Circulated Brushcutter has unexpectedly been retrieved today from Ongmac in Lismore Fitting on end of fire hose has been cut off – to be replaced	All gates to be secured by Sam Agreed to extend walkway for final section as per Sam's mud map in his report (Biko to show drawing to Steph)
Rental Schedules	None	
General business		
Storage AV/PA system	Darren expressed concern about how Flix equipment is currently stored and managed. Space in B&B room under former projection space to be dedicated to AV/PA system. Yoga gear to be stored elsewhere –options for this canvassed	Sam to explore options for removing cupboard in B&B – maybe moving to NCC Options for storage of yoga equipment to be brought to next meeting – Sam & Darren to consider in more detail during building inspection
Donato's rocks on NCC grounds	Includes a fire pit and sandstone rocks – looks very untidy and was used as a reason for accessing grounds by violent neighbour	Sandstone to be moved around the grounds Fire pit to be relocated away from neighbour's fence
Next meeting	12 th May 2022 5pm B&B	

Meeting closed 7.05pm