

## Minutes NCCI Meeting 14 July 2022 5.10pm

	<b>Summary of discussion</b>	<b>Actions</b>
<b>1. ATTENDANCE</b>	Present: Diana, David, Biko, Sam, Wil, Michael, Darren (from 5.25) Apologies: Louise	Minutes: Diana Facilitator: David
<b>ACKNOWLEDGMENT OF COUNTRY</b>	An acknowledgment from those attending of the Widjabul people of the Bundjalung nation and gratitude expressed to Elders past, present and emerging	
<b>CONFLICT OF INTEREST</b>	None declared	
<b>2. PREVIOUS MINUTES</b>	Minutes 9 June adopted	
<b>3. BUSINESS ARISING</b>		
<b>Tennis Court</b>	Wil has contacted 2 companies – waiting for a reply	Draw up into a grant ready project once we have the required information
<b>Policy review follow up</b>	No further action needed. Where appropriate procedures will be set up internally	Updated WHS policies containing new child safety policy to be uploaded to the website – Biko to action
<b>Aboriginal Cultural Centre – rent and waste</b>	Concern re outstanding rents – approx. \$2400	Chamber to be invoiced for their contribution to pay the rent if a contribution hasn't been received – Biko/Helen to follow up Pay the rent to be built into the reconciliation action plan (Wil) Biko to follow up those who were paying the rent prior to December last year Good Times NCC article from Biko to focus on this issue and appeal for support. Info to be sent to Wil who will make it part of our social media
<b>Performance review; review action plan; budget fine tuning</b>	Recommended discussion for a strategic planning meeting	1pm at Darren's August 14 – lunch Diana & Wil to structure the get together
<b>CORRESPONDENCE</b>	Mardi Grass  Allsopp Park beautification Clubs grant CCTV - \$5998 successful. This improves our budget bottom line	Agreed to use of market area as a car park during MG provided MG police its usage and clean up the site after Agreed to write a support letter for Allsopp Park plans Thanks to Kitty for the successful grant application
<b>Coordinator's report</b>	Circulated 3 x Room vacancies and rents NAIDOC week – very successful this year – thanks to Biko Insuring artwork  RAP draft circulated Further SCU placement Money donated for rainbow paint – request from donor  Electrical concerns	Discuss at the strategic planning meeting Agreed NCCI apply for and manage the funds for future years Biko to do further investigation into securing artworks -- suggested we hang Oral's NAIDOC artwork in B&B group room together with Elspeth's Nimbin map Wil to review the RAP – include signing Uluru statement from the heart No further SCU placement until we have a plan they could engage with Funds to be given to NACRS Biko to inform Adrian Aiti mural is completed Sam & Biko to discuss options for tracking electrics through NCC into the future

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		Wil is taking responsibility for NCCI's social media postings – Biko to provide content
<b>Financial report</b>	Report circulated	Noted NNIC 3% rent increase Access to QuickBooks online to be restricted at this stage to the bookkeeper, the treasurer, and our accountant – to be added to the relevant finance policy section - Helen to action and organise for revised policy section to be posted on our website
<b>Site maintenance</b>	Report circulated Cultural Centre grant People sleeping on stage and not caring for the space (Kara has already been moved on following serious complaints from tenants) Lilly Pilly painting – Sophie Stouff is doing the job in August (organised by Sam) Firestop report – Sam needs to reread as it's possible he hasn't interpreted the report accurately. Requirements are expensive! B&B storage – Sam trying to source suitable slabs	Sam to progress the CCTV install Replacement needed for Frank who is now not available to do paving facing Sibley St Biko to inform people on stage they must move on Wil to inform Biko colours for the Lilly Pilly building Helen to update committee re insurance claim progress Sam to address firestop requirements after studying the report again Darren to ask Benoir re slabs
<b>Rental Schedules</b>	NEC: Shop 2, 54 Cullen St- 1/07/22- 30/06/25; 3 years + 3-year option Ganja Faeries: A9 Acacia, 81 Cullen St- 1/07/22-30/06/22; 1 year + 1 year option Nimbin Aquarius Foundation: G1 Bark Hut, 81 Cullen St- 1/07/22- 30/06/25; 3 years + 3-year option Nimbin Apothecary: garden room 54 Cullen St – 1/07/22 1 year + 1 year option	
<b>General business</b>		
<b>Website maintenance</b>	Concern expressed by Wil that we are dependent on expertise we don't have in the organisation and maybe we should look to a new platform such as shopify into the future	Dogwhistle to be engaged again to assist Biko to maintain the website and iron out issues with the venue hire
<b>Staff relief</b>		Helen & Biko to source stand ins for when they take leave
<b>Grants available</b>	Options (all in line with our 5 year action planning) Develop and put out an EOI for a costed, staged plan to address the grounds development - guided by the work compiled by Biko for the Truth & Beauty committee earlier this year Insulation of the roof of Figtree (and maybe other buildings) in line with our action plan or/	FRRR grant and ANZ grant opportunities to be applied for by Kitty

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	Installation of blinds on the eastern facing windows of Acacia – this is preferred if quotes can be obtained in time	
<b>Membership of NCCI</b>	Due now. We need a membership drive	Wil to build into the social media activity
<b>Next meeting</b>	11 August 5pm B&B	

Meeting closed 7.25pm