

Minutes NCCI Meeting 11 August 2022 5.10pm

	Summary of discussion	Actions
1. ATTENDANCE	Present: Diana, David, Biko, Wil, Michael, Louise Apologies: Darren	Minutes: Diana Facilitator: David
ACKNOWLEDGMENT OF COUNTRY	An acknowledgment from those attending of the Widjabul people of the Bundjalung nation and gratitude expressed to Elders past, present and emerging	
CONFLICT OF INTEREST	None declared	
2. PREVIOUS MINUTES	Minutes 14 July adopted	
3. BUSINESS ARISING		
Cultural Centre rent status	Trickle of small new donations since appeal last month; CWA donation withdrawn; \$2234 outstanding in rent under new arrangement	Biko to do further work on attracting regular donations to help pay the rent
Reportback meeting CWA	Meeting was very amicable – issue resolved	Discuss EOI for a tenant rep on the committee at Sunday's meeting. A key role would be to keep other tenants informed about NCC
Review of RAP (reconciliation action plan)	Wil has looked at Billi's work. Feels there needs to be a more functioning community base to work from to develop this further. Once started the process of developing a RAP could take up to 12 months plus	RAP shelved until we have a group to work with
CCTV install	Data is stored for a month – we'd need to organise more storage if we wanted to retain footage for longer. It was generally considered one month would be adequate. Power consumption 11kwh per quarter If we want additional cameras it will be approx. \$500/camera and the system can accommodate another 8 on top of the existing 16	Footage shared with the police at their request Only the committee and coordinator can view footage and have the app if they want it Signage to go up tomorrow Sam to ask installers why dance studio camera not higher
Insurance claim	All paperwork has been received and can now be read by the insurers	Helen to pursue to completion
Storage at B&B	In train but won't be completed until November. Sunday meeting to discuss options for B&B group room	
Update re external paving Casuarina	No one available to do the work	Louise to follow up paving seeking expressions of interest
Firestop requirements	Firestop to be engaged to do jobs for which they've quoted like moving extinguishers and installing extinguishers into all tenancies – this is likely to have a significant, unplanned for impact on the budget Electrical box in the hallway of B&B is still required plus bars on doors – Acacia and NNIC Fire extinguishers have to go into all tenancies – approx. \$200 each and need to be maintained regularly	Sam will design and fabricate electrical box in hallway as a priority Sam to organise installation of locks on doors as a priority Future budgets to incorporate an increased amount to meet fire equipment maintenance and replacement of extinguishers.

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Update re grant applications	FRRR grant has gone in for shades on Acacia	FRRR grant to be submitted this month for a grounds plan – if successful Nick Alderson will be engaged to do the work as he is providing the quote and has been involved previously gratis
Membership drive		Discuss on Sunday at strategic planning day
Structure for Sunday	Wil has sent out a process to start	Diana & Wil to develop an agenda tomorrow. Wil to canvas with Darren whether an earlier starting time is okay
CORRESPONDENCE		
	<p>No option for insurance for artwork unless we get it valued and itemised in a policy</p> <p>We can't provide insurance cover for Allsopp Park volunteers according to our insurance broker</p> <p>Auspice request from Ginja O'Brien – not enough detail provided</p> <p>Julie De Lorenzo mural offer</p> <p>Kaz request to rent a room for a week over mardi grass</p>	<p>Biko to advise Julie we have no funds for this – would love it but maybe she could crowd fund</p> <p>Paul le Bars to be advised re insurance and suggest he undertake further investigation with Council re volunteer insurance and explore whether our landcare entity could provide a vehicle for his project</p> <p>Recommend Ginja chat to the Headers – maybe a grant could go in under the Header's rather than with us an auspicing body</p> <p>Kaz request declined as we hope the room will be rented plus we are going to paint it</p>
Coordinator's report	<p>Circulated</p> <p>Gerard's offer re placing a permanent piano on the stage discussed</p> <p>Grants in future – insulation of building rooves</p> <p>Lilly Pilly paint colours sorted by Wil</p> <p>Vacant spaces – A4 – no interest but not advertised yet</p> <p>F3 – Sophie has expressed an interest and Billi Jackson</p> <p>Garage space - NNIC</p>	<p>Suggested we advise Gerard we love the idea but would need the entire stage to be enclosed and we'd explore whether jungle patrol could open and close it on a daily basis. However we don't have funds for this so crowd funding or similar would be needed</p> <p>Social media updates placed by Biko should be much tinier snippets with stories broken up and bits posted regularly</p> <p>Sam to purchase paint for Lilly Pilly</p> <p>A4 to be painted – ceiling and walls – Ben to be asked</p> <p>F3 to be painted by Ben - \$1500 quote accepted</p> <p>Diana to approach Councillors regarding non-payment of S94 funding that was promised to us</p>
Financial report	Circulated	
Site maintenance	Electronic version not received so a verbal report was given	Sam to meet with Cave Electrical and discuss options for the future as regards servicing NCCI.
Rental Schedules	CWA 3+3	
General business		

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Shared Spaces funding	Design in progress for car park access for pedestrians. Consultation will happen once a preliminary plan is developed	Noted
11a Compost toilet	Keeping the toilet will require a sewer connection for handwashing facilities which comes at a cost – not just to connect but ongoing	Compost toilet to be decommissioned. Biko to put on hook-ups availability of compost toilet. If no response Martin Soutar to be informed by Biko
Use of glyphosate on 11a	Concern re John’s use of glyphosate near the water course	Michael meeting tomorrow with environmental officer from LCC and John Blatch to talk about spraying
Tennis courts	Project abandoned for now as Wil having no joy following up	
Next meeting	11 August 5pm B&B	

Meeting closed 7.50pm